

# REPORT TO CABINET

**REPORT OF: GOVERNANCE AND COMMUNICATION PORTFOLIO HOLDER**

**REPORT NO: HOF203**

**DATE: 2 JULY 2012**

<b>TITLE:</b>	ICT Strategy: 2012-2015	
<b>KEY DECISION</b>	Key Decision	
<b>PORTFOLIO HOLDER: NAME AND DESIGNATION:</b>	Councillor Paul Carpenter Deputy Leader & Portfolio: Governance & Communication	
<b>CONTACT OFFICER:</b>	Richard Wyles, Head of Finance 01476 40 62 10 Email: <a href="mailto:r.wyles@southkesteven.gov.uk">r.wyles@southkesteven.gov.uk</a>	
<b>INITIAL IMPACT ASSESSMENT:</b>		Full impact assessment Required:  Yes
<b>Equality and Diversity</b>		
<b>FREEDOM OF INFORMATION ACT:</b>	This report is publicly available via the Your Council and Democracy link on the Council's website: <a href="http://www.southkesteven.gov.uk">www.southkesteven.gov.uk</a>	
<b>BACKGROUND PAPERS</b>	Presentation to Resources Policy Development Group 29 March 2012	

## 1. RECOMMENDATION

- 1.1 That Cabinet adopt the ICT Strategy 2012-15 as attached at Appendix A to report number HOF203.

## 2. PURPOSE OF THE REPORT

- 2.1 To inform Cabinet of the background to, and content of, the ICT Strategy 2012-2015 and to request its adoption.

## 3. DETAILS OF REPORT

- 3.1 A review of the Council's ICT Strategy has been carried out and is now due for adoption by the Cabinet as a matter of local choice, as provided for in the Council's constitution.

3.2 Consultation with stakeholders has taken place through the period of preparation of the draft strategy.

#### **4. OTHER OPTIONS CONSIDERED**

4.1 The ICT Strategy is an important document for the Council and whilst there is no statutory requirement for a strategy, this strategy is required to ensure that the ICT supports the delivery of the Council's priorities.

4.2 The attached strategy covers the period 2012-2015, although the strategy will be reviewed annually to ensure that it remains fit for purpose.

4.3 The ICT strategy fulfils a number of important objectives:

- Secure buy in from all stakeholders for the development of ICT in the future
- Provides a framework for ICT to support the priorities within the council as a whole
- Act as a reference point for staff or partners to help them understand the operations and aspirations within ICT
- To identify opportunities to converge and maximise development with Lincolnshire on shared development of ICT
- Reduce and manage risk
- Identify and prioritise key areas where ICT can significantly improve service provision to service sections and citizens
- Secure management commitment for ICT plans and activities
- Maximise the council's IT investment by working in partnership with the service sections to ensure that they are making the optimum use of existing IT infrastructure.
- Provide 'best in class' solutions to all service sections to provide a high quality service to South Kesteven citizens.
- In order to measure the progress towards delivery of the above there will be a set of key performance measures put in place.
- The ICT service will work to demonstrate its value for money in the delivery of the service.

#### **5. RESOURCE IMPLICATIONS**

5.1 There are no direct resource implications from this strategy. Any future implications that arise as part of the delivery of the action plan will be considered as part of the budget setting process.

#### **6. RISK AND MITIGATION (INCLUDING HEALTH AND SAFETY AND DATA QUALITY)**

6.1 None arising from this strategy. Individual projects and initiatives will have their own risks and will be managed accordingly.

## **7. ISSUES ARISING FROM EQUALITY IMPACT ASSESSMENT**

7.1 An equality impact analysis is attached at appendix B to the report.

## **8. CRIME AND DISORDER IMPLICATIONS**

8.1 None specific to this strategy.

## **9. COMMENTS OF FINANCIAL SERVICES**

9.1 The financial implication arising from the approval of the strategy will be incorporated into the budget setting process and the medium term financial planning of the Authority.

## **10. COMMENTS OF LEGAL AND DEMOCRATIC SERVICES**

10.1 I fully support the contents and the need for an up to date ICT strategy to ensure that ICT is fit for purpose. It is essential that the ICT strategy sets a clear steer for the all governance issues relating to IT use and in particular the protection and processing of data.

## **11. APPENDICES**

- Appendix A - ICT Strategy 2012-2015
- Appendix B – Equality Impact Analysis